

# MINUTES

## **SOUTH CAROLINA BOARD OF EXAMINERS IN PSYCHOLOGY**

**Friday, April 4, 2025 – 9:00 a.m.**

**Synergy Business Park – Kingstree Building**

**Upstate Conference Room**

**110 Centerview Drive, Columbia, SC 29210**

### **Board Members Present**

Andrea “Andie” Eaton, Psy.D., Chair  
David E. Barrett, Ph.D., Vice Chair  
Nicholas Bagnell, Psy.D., Member  
Amanda J. Cleveland, Ph.D., Member

### **Absent Members**

Marjorie G. Cloninger, Ph.D., Member  
Claire Phillips, Psy.D., Member  
Mary-Catherine M. Riner, Ph.D., Member

### **SCLLR Staff Members Present**

Megan Flannery, Advice Counsel  
Sherrie Butterbaugh, Office of Disciplinary Counsel  
Amelia Leeks, Office of Investigations  
Renee Dash, Office of Investigations  
Pam Dunkin, Board Executive  
Shaun Strother, Program Coordinator  
Shanda Richardson, Administrative Assistant

### **Present**

Creel Court Reporter

**Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners in Psychology, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.**

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

### **Meeting Called to Order**

Dr. Andrea “Andie” Eaton, Psy.D., Chair, called the meeting to order at 9:10 a.m.

### **Approval of the Agenda**

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to approve the agenda. The motion passed.

### **Approval/Disapproval of Absent Members**

On the motion of Dr. Cleveland, seconded by Dr. Barrett, the board voted unanimously to approve the absence of Dr. Cloninger, Dr. Phillips and Dr. Riner. The motion passed.

### **Approval of the Minutes** – January 10, 2025

#### **MOTION**

On the motion of Dr. Cleveland, seconded by Dr. Barrett, the board voted unanimously in favor to approve the January 10, 2025 minutes. The motion passed.

#### **Chair Remarks:**

Dr. Eaton addressed the board and welcomed new Board Member, Dr. Nicholas Bagnell.

#### **MOTION**

On the motion of Dr. Cleveland, seconded by Dr. Barrett, the board voted unanimously to go into closed session. The motion passed.

### **Administrative Reports**

**Office of Investigations and Enforcement Reports (OIE - Information Only)** – Amelia Leeks, presented the OIE and statistical report as information only to the board.

**Investigative Review Committee (IRC Information)** – Amelia Leeks, Office of Investigations presented the board with three (3) dismissals, two (2) formal complaints and one (1) letter of caution.

#### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously in favor to accept the IRC recommendations for three (3) dismissals. The motion passed.

#### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously in favor to accept the IRC recommendations for the two (2) formal complaints. The motion passed.

#### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously in favor to accept the IRC recommendations for the one (1) letter of caution. The motion passed.

**Office of Disciplinary Counsel Report (ODC – Information Only)** – Sherrie Butterbaugh, presented the “ODC” report as information only to the board.

#### **MOTION**

On the motion of Dr. Cleveland, seconded by Dr. Barrett, the board voted unanimously to come out of closed session and return to public session. The motion passed.

### **Board Executive Reports/Remarks** – Pam Dunkin

Mrs. Dunkin presented the following items below to the board for informational purposes only.

- Finance Report
- 2025 Renewals and Audit
- Review List of New Licensees (1/3/2025 – 3/31/2025) – Informational Purposes Only
- Number of Active Credentials as of 3/31/2025 – Informational Purposes Only

## **New Business**

**Board Member Reports:** 2025 South Carolina Psychological Association (SCPA) Annual Spring Conference: Columbia, SC - March 14-15, 2025 – Dr. Eaton

Dr. Eaton addressed the Board regarding her attendance at the 2025 SCPA Annual Spring Conference.

## **Discussion and Vote: Expert Reviewers – Pam Dunkin**

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to go into executive session to receive legal advice and discuss Expert Reviewers. The motion passed.

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to come out of executive session and return to public session. The motion passed.

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to accept Dr. Shirley Vickery and Dr. Peter Liggett as an expert reviewer. The “Discussion and Vote for Expert Reviewers” will be carried over until the next upcoming Board Meeting in efforts to expand the selection. The motion passed.

### **MOTION**

On the motion of Dr. Cleveland, seconded by Dr. Barrett, the board voted unanimously to go into closed session. The motion passed.

## **Discussion and Vote: New Formal Application – Pam Dunkin**

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to approve the new formal application with a few edits. The motion passed.

## **The board remained in Closed Session.**

## **Discussion: Updating Oral Exam – Pam Dunkin**

## **The board remained in Closed Session.**

### **MOTION**

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously to come out of closed session and return to open session. The motion passed.

## **Continuing Education (CE) Broker Presentation – Jason Grubb (via WebEx)**

Mr. Grubb presented the CE Broker Presentation to the Board.

## **Public Comments - None**

## **Adjournment**

### **MOTION**

On the motion of Dr. Cleveland, and seconded by Dr. Barrett the board adjourned. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 11:50 a.m.